

# Unitarian Universalists of Mt. Airy

## COVID Policy for Outside Group Use

The facilities at the Unitarian Universalists of Mt. Airy have been closed to outside groups since the start of the COVID epidemic in March of 2020. We have considered that at this point in time, the Unitarian Universalists of Mt. Airy facilities may be open to outside groups if the risk level is low enough to allow groups to use the facility. The COVID Grid demonstrates each risk level and what needs to be done by attendees to help maximize safety within the facility. It also designates how groups are able to meet using the facility.

As expected in the past, an application for use of the requested area of the facility by an outside group must be filed according to the Building Use Policy. All the requirements for rental as stated in this policy must be followed in order to rent the facility. Even if the group has had past agreements they need to file and sign a new agreement (as of January 2022). This COVID Policy for Outside Group Use must be followed in order to use the Unitarian Universalists of Mt. Airy facility.

The group organizer will receive a copy of the COVID Protocols Grid for Outside Group Use, an attendance tracker, and a liability agreement for the group. **All attendees must be fully vaccinated.** The group organizer will fill out the details at the top of the attendance tracker at the beginning of each event.

The liability waiver by the Unitarian Universalists of Mt. Airy, is to be signed by the event organizer for the group. The organizer also has the option of asking each attendee to sign a liability waiver. The liability waiver (for *all* activities of groups using the facility) must be signed before any events are scheduled.

When using/renting the facility the group will need:

1. The COVID Protocols Grid for Outside Group Use which details the protocols to be followed for each grid level of risk. Groups must follow the Protocols as described in the grid for the designated level of risk given to them by the Unitarian Universalists of Mt. Airy. The group will be given the current level of risk when the agreement papers are signed, and will be informed of any changes over time. The Grid will be posted with the Attendance Tracker at each event.
2. The Attendance Tracker for Outside Group Events needs to be completed at each event in order to keep a record of attendees. The group organizer or designee is responsible for this being completed. This tracker will be used in case an attendee contracts COVID. Any attendee needs to contact the event organizer to inform them if they have tested Positive for COVID within 5 days of the event. The event organizer or designee of the organizer is expected to contact attendees to inform them if an attendee of the event has tested positive for COVID.
3. A copy of this COVID policy For Outside Group Use.

The stated risk level could change before an event depending on vacillating public risk levels. The event could be canceled should the risk level become too high or as determined by the Unitarian Universalists of Mt. Airy. Should the event be canceled the group can reschedule the event for a later date or request a refund.

A building user agreement or event rental agreement could be canceled at any time for not following through with the COVID policy/COVID protocols or for violations of the policy/protocols for any former or current events.